



Government of Pakistan
Aviation Division
(Pakistan Meteorological Department)

Vacancy Announcement: Project Director (PHCSP)

Project	Pakistan Hydro-met and Climate Services (PHCSP)			
Project Period	04 Years			
Pay Package	Project Pay Scale (PPS)	Minimum (Rs.)	Increment @ 5% of the Minimum	Maximum (Rs.)
	PPS-12	500,000	25,000	800,000
	<ul style="list-style-type: none">Government employees may apply for the post, however, if any government employee is selected, he/she will have to resign from Government service before appointment on project post.No additional facility, in addition to the revised Standard Pay Package, shall be admissible for Projects posts.			
Appointment	Appointment is made initially for a period of 02 years, extendable for further two years (on yearly basis) subject to satisfactory performance.			
Location	Islamabad, Pakistan			
Job Status	Contract			
Qualification and Knowledge	<ul style="list-style-type: none">Master's Degree in Physical sciences, preferably in meteorology from a university recognized by HEC.Weightage will be given to experience in the field of meteorology, climate science and its sectoral impacts.Good knowledge of Early Warning System with its conceptual framework and components.Demonstration of strong financial, technical and management skills is required.Strong written and oral communications skills, with good expertise in the use of information technology.Language Skills: Fluency in written and oral English and Urdu.			
Relevant Experience	<ul style="list-style-type: none">At least 15 years' relevant experience.At least two years' work experience of foreign funded projectsHave the basic knowledge of project management fundamentals, particularly the government of Pakistan project planning and management processes and procedures.			
Age Limit	<ul style="list-style-type: none">Up to 63 years			
Specialized Skills	<ul style="list-style-type: none">Administrative and management leadership skills to lead PMU effectively to achieve the project's targets timely.Familiarization with hydromet systems and technologyDemonstration of strong financial, technical and management skills is required.Strong written and oral communications skills, with good expertise in the use of information technology.Language Skills: Fluency in written and oral English and Urdu.			
Responsibilities	<ul style="list-style-type: none">To supervise, coordinate, manage and timely implementation of all Project activities.To work more closely with the stakeholders and external partners.As a team leader, he or she is under obligation to an account for all actions, steps and decisions taken during the project execution.To carry out overall project management of all the components of PHCSP; and ensure that the agreed work plans of the project are followed.To ensure observance of the Government rules and guidelines of the donors for smooth and effective implementation of the Project activities.To constitute teams and committees for smooth implementation of project plan as per law of the landTo participate and lead the committees for tender preparation, evaluations and contract negotiations, with respect to the project plan and design. To resolve the issues associated with hydro-met activities in Pakistan.To develop and implement an effective and efficient progress reporting system to the monitoring team and concerned Ministry.			
Closing Date	30th July, 2021 Important instructions <ul style="list-style-type: none">Applications alongwith complete CV, passport size photograph should reach at the address given below within the stipulated time period i.e. 30th July, 2021. Softcopy of the application alongwith CV may also be forwarded to so_pmd@aviation.gov.pk.Only short listed candidates will be called for interview.No TA/DA will be admissible.			

**Address: Sehrish Mazari, Section Officer (Met),
Aviation Division, 8th Floor, Kohsar Block,
Pakistan Secretariat, Islamabad.
Phone#051-9212359**

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