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## PART II

Statutory Notifications containing Rules and Orders issued by all Ministries and Divisions of the Government of Pakistan and their Attached and Subordinate Offices and the Supreme Court of Pakistan

Government of Pakistan

### CABINET SECRETARIAT

(Aviation Division)

NOTIFICATION

Islamabad, the 26th November, 2014

S.R.O. 41(KE)/2015:

In exercise of the powers conferred by sub-rule (2) of rule-3 of the Civil Servants (appointment, Promotion and Transfer) Rules, 1973 and sub-clause (i) & (ii) of clause (b) of sub-section (1) of section-7 of the FPSC (Ordinance), 1977 the following method, qualifications and other conditions are laid down for appointment to the following posts in the Pakistan Meteorological Department (PMD) under Cabinet Secretariat (Aviation Division) :-

S. No	Designation	BPS
(1)	(2)	(3)
<b>Meteorological Branch</b>		
1	Director General	21

S. No	Designation	BPS
(1)	(2)	(3)
2.	Chief Meteorologist	20
3.	Director / Principal Meteorologist	19
4.	Deputy Director / Senior Meteorologist	18
5.	Senior Programmer	18
6.	Meteorologist	17
7.	Programmer	17
8.	Assistant Meteorologist	16
9.	Assistant Programmer	16
<b>Engineering Branch</b>		
10.	Director (Engg) / Principal Engineer	19
11.	Deputy Director (Engg)	18
12.	Senior Electronic Engineer	18
13.	Electronic Engineer	17
14.	Workshop Engineer	17
15.	Assistant Electronic Engineer	16
16.	Assistant Mechanical Engineer	16
<b>Administrative Branch</b>		
17.	Chief Administrative Officer	19
18.	Deputy Chief Admin Officer	18
19.	Accounts Officer	17
20.	Administrative Officer	17
21.	Security Officer	17
22.	Librarian	17

## METHOD OF APPOINTMENT

2. The method of appointment to the post shall be as under :-

S. No	Designation and BPS of the Post	Method of appointment in Percentage	
		By Promotion	By Initial appointment
(1)	(2)	(3)	(4)
<b>Meteorological Branch</b>			
1.	Director General (BS-21)	100%	---
2.	Chief Meteorologist (BS-20)	100%	---
3.	Director / Principal Meteorologist (BS-19)	60%	40%
4.	Deputy Director / Senior Meteorologist (BS-18)	60%	40%
5.	Senior Programmer (BS-18)	100%	---
6.	Meteorologist (BS-17)	35%	65%
7.	Programmer (BS-17)	35%	65%
8.	Assistant Meteorologist (BS-16)	35%	65%
9.	Assistant Programmer (BS-16)	100%	---
<b>Engineering Branch</b>			
10.	Director (Engg) / Principal Engineer (BS-19)	100%	---
11.	Deputy Director (Engg) (BS-18)	25%	75%
12.	Senior Electronic Engineer (BS-18)	85%	15%
13.	Electronic Engineer (BS-17)	30%	70%
14.	Workshop Engineer (BS-17)	50%	50%
15.	Assistant Electronic Engineer (BS-16)	50%	50%
16.	Assistant Mechanical Engineer (BS-16)	50%	50%

S. No	Designation and BPS of the Post	Method of appointment in Percentage	
		By Promotion	By Initial appointment
(1)	(2)	(3)	(4)
<b>Administrative Branch</b>			
17.	Chief Administrative Officer (BS-19)	75%	25%
18.	Deputy Chief Admin Officer (BS-18)	100%	---
19.	Accounts Officer (BS-17)	---	100%
20.	Administrative Officer (BS-17)	25%	75%
21.	Security Officer (BS-17)	---	100%
22.	Librarian (BS-17)	---	100%

Provided that if no suitable person is available for promotion, the post or posts reserved for promotion shall be filled by initial appointment and falling that by transfer.

#### CONDITIONS FOR PROMOTION

3. Promotion to the posts in column 2 below shall be made by selection from amongst the persons who hold the posts specified in column-3 on a regular basis and fulfill the conditions of eligibility as prescribed in column-4 :

S. No	Designation and BPS of the post	Persons Eligible	Conditions of Eligibility
(1)	(2)	(3)	(4)
<b>Meteorological Branch</b>			
1.	Director General (BS-21)	Chief Meteorological (BS-20)	22 years service in BPS-17 & above or 17 years in BS-18 & above in case of initial appointment in BS-18 or 12 years service in BS-19 & above in case of initial appointment in BS-19 or 05 years service in BS-20

S. No	Designation and BPS of the post	Persons Eligible	Conditions of Eligibility
(1)	(2)	(3)	(4)
2.	Chief Meteorologist (BS-20)	Director / Principal Meteorologist (BS-19)	(i) 17 years service in BPS-17 or 12 years in BS-18 in case of initial recruitment in BS-18 or 05 years service in BS-19 in case of initial recruitment in BS-19.  (ii) Training in Meteorology.
3.	Director / Principal Meteorologist (BS-19)	Deputy Director / Senior Meteorologist (BS-18) / Senior Programmer (BS-18)	(i) 12years service in BPS-17& above or 07 years in BS-18 in case of initial appointment in BS-18.  (ii) Training in Meteorology.
4.	Deputy Director / Senior Meteorologist (BS-18)	Meteorologist / Programmer (BS-17)	(i) 05years service in BPS-17 as Meteorologist / Programmer.  (ii) Must have passed the WMO Class-III (Pre-Met) Course
5.	Senior Programmer (BS-18)	Programmer (BS-17)	(i) 05 years service as Programmer (BPS-17).  (ii) Must have passed the WMO Class-III (Pre-Met) Course
6.	Meteorologist (BS-17)	Assistant Meteorologist (BS-16)	(i) 03years service in BPS-16.  (ii) Must have passed the WMO Class-III (Pre-Met) Course OR "Special course in Seismology &Geomagnetism".
7.	Programmer (BS-17)	Assistant Programmer (BS-16)	03 years service in BPS-18 as Assistant Programmer.
8.	Assistant Meteorologist (BS-16)	Professional Assistant (BS-13)	(i) 03years service in BPS-13 as Professional Assistant.  (ii) Must have passed the WMO Class-III (Pre-Met) Course or "Special course in Seismology & Geomagnetism".

S. No	Designation and BPS of the post	Persons Eligible	Conditions of Eligibility
(1)	(2)	(3)	(4)
9.	Assistant Programmer (BS-16)	Computer Data Entry Operator (BS-12)	(i) 03years service in BPS-12as Computer Data Entry Operator.  (ii) Diploma / Certificate of Programming in any of Computer Language .
<b>Engineering Branch</b>			
10.	Director (Engg)/ Principal Engineer (BS-19).	Deputy Director (Engg.) / Senior Electronic Engineer (BS-18)	12 years experience in BS-17 and above  OR 07 years experience in BS-18 in case of initial appointment in BS-18
11.	Deputy Director (Engg.) (BS-18)	Workshop Engineer (BS-17)	05 years service as Workshop Engineer (BS-17)
12.	Senior Electronic Engineer(BS-18).	Electronic Engineer (BS-17).	05 years service as Electronic Engineer (BS-17).
13.	Electronic Engineer (BS-17)	Assistant Electronic Engineer (BS-16)	03 years service as Assistant Electronic Engineer (BS-16)
14.	Work shop Engineer (BS-17).	Assistant Mechanical Engineer(BS-16).	03 years service as Assistant Mechanical Engineer (BS-16).
15.	Assistant Electronic Engineer (BS-16)	Sub-Engineer (Electronics) (BS-13).	03 years service as Sub-Engineer (Electronics) (BS-13).
16.	Assistant Mechanical Engineer (BS-16)	Sub-Engineer (Mechanical) (BS-13).	03 years service as Sub-Engineer (Mechanical) (BS-13)
<b>Administrative Branch</b>			
17.	Chief Administrative Officer(BS-19)	Deputy Chief Admin. Officer(BS-18)	12 years service in BS-17 & above or 07 years service in BS-18 case of Initial appointment as DCAO.
18.	Deputy Chief Admin. Officer(BS-18)	Administrative Officer (BS-17).	05 years service in BS-17 as Admin. Officer
19.	Administrative Officer (BS-17).	Superintendent (BS-16).	03 years service in BS-16 as Superintendent

Provided that posts involving performance of professional Engineering work shall be filled by promotion of persons holding a Degree in Engineering.

QUALIFICATIONS, EXPERIENCE AND AGE LIMITS FOR  
INITIAL, APPOINTMENT

4. A candidate must possess the educational qualifications and experience and must be within the age limits as mentioned against the posts concerned in the Schedule to this notification provided that :-

- (i) "Experience" means, experience gained in a regular full-time paid job after obtaining the required qualifications;
- (ii) The period spend by a candidate in obtaining degree of M. Phil or Ph.D in the relevant field shall be treated as practical experience up to a maximum period of two and four years respectively for the purpose of initial appointment. Provided that :
  - (a) a candidate who has obtained the degree of M. Phil or Ph.d during service shall not be entitled to a double benefit of counting the said period as service towards experience prescribed for the post ; and
  - (b) this concession shall not be available for the posts for which the prescribed qualification is M. Phil / Ph.D.
- (iii) the maximum age limit shall be relaxed in respect of the candidates specified and to the extent indicated in the initial Appointment to Civil Posts (Relaxation of Upper Age Limit) Rules, 1993 as amended from time to time, and
- (iv) eligibility of candidates shall be reckoned, as on the closing date fixed for submission of applications in accordance with these Recruitment Rules and the Instructions issued by the Federal Government and the Federal Public Service Commission from time to time.

APPOINTMENT BY TRANSFER

5. Appointment by transfer shall be made by selection from amongst the persons holding appointment on a regular basis under the Federal Government in the same basic pay scale in which the post to be filled exists, provided that the person concerned possesses the qualifications and experience prescribed for initial appointment to the post concerned.

PROBATION

6. Persons appointed by initial appointment or promotion or transfer shall be on probation for a period of one year. This period may be curtailed for good and sufficient reasons to be recorded, or if considered necessary, it may be extended for a period not exceeding one year as may be specified at the time of appointment. Appointment on probation shall be subject to be provisions of Sections 6 of the Civil Servants Act, 1973 read with Rule 21 of the Civil Servants (Appointment, Promotion and Transfer) Rules, 1973.

7. This notification issues with the concurrence of the Establishment Division vide their O.M. 1/2/85-R-5, dated 3<sup>rd</sup> November, 2011 and FPSC vide its Letter No. F.15-47/2011-RR, dated 22<sup>nd</sup> March, 2013 and supersedes SRO.25(KE)/2005, dated 28<sup>th</sup> February, 2005 to the extent of posts mentioned in these rules.

**Schedule**  
**(See Rule 4)**

S. No	Designation and BPS of the Post	Qualification and Experience	Age Limit	
			Min.	Max.
(1)	(2)	(3)	(4)	
1.	Director General (BS-21).	<p>Ph.D in Meteorology / Seismology/ Hydro-Meteorology / Hydrology / Geophysics / Geology / Geography / Physical Chemistry / Physics / Mathematics / Environment / Space Sciences / Agriculture Meteorology / Computer Sciences or equivalent qualification from a university recognized by HEC with 18 years' experience in the field of Meteorology.</p> <p style="text-align: center;">OR</p> <p>M. Phil in one of the above subjects from a university recognized by HEC with 20 years' experience in the field of Meteorology.</p> <p style="text-align: center;">OR</p> <p>i). 2<sup>nd</sup> Class or Grade " C" Master Degree or equivalent qualification from a university recognized by HEC in one of the above subject with 22 years' experience in the field of Meteorology.</p> <p>ii). Graduation with Physics or Mathematics from a university recognized by HEC.</p>	42 years	50 years
2.	Chief Meteorologist	<p>Ph.D in Meteorology / Seismology / Hydro-Meteorology / Hydrology / Geophysics / Geology / Geography / Physical Chemistry / Physics / Mathematics / Environment / Space Science / Agriculture Meteorology / Computer Science or equivalent qualification in the field of Meteorology from a university recognized by HEC with 13 years' experience in BPS-17.</p>	37 years	45 years



S. No	Designation and BPS of the Post	Qualification and Experience	Age Limit	
			Min.	Max.
(1)	(2)	(3)	(4)	
		<p>OR</p> <p>M. Phil in one of the above subjects from a university recognized by HEC with 15 years' experience in BPS-17 in the field of Meteorology.</p> <p>OR</p> <p>i). 2<sup>nd</sup> Class or Grade " C" Master Degree in one of the above subject from a university recognized by HEC with 17 years experience in BPS-17 in the field of Meteorology.</p> <p>ii). Graduation with Physics or Mathematics from a university recognized by HEC.</p>		
3.	Director / Principal Meteorologists (BS- 19).	<p>Ph.D in Meteorology / Seismology / Hydro-Meteorology / Hydrology / Geophysics / Geology / Geography / Physical Chemistry / Physics / Mathematics / Environment / Space Sciences / Agriculture Meteorology / Computer Sciences or equivalent in the field of Meteorology from a university recognized by HEC with 08 years' experience in BPS-17 and above.</p> <p>OR</p> <p>M. Phil in one of the above subjects from a university recognized by HEC with 10 years' experience in BPS-17 or above in the field of Meteorology.</p> <p>OR</p> <p>i). 2<sup>nd</sup> Class or Grade " C" Master Degree in one of the above subject or equivalent in the field of Meteorology from a university recognized by HEC with 12 years' experience in BPS-17 and above.</p> <p>ii). Graduation with Physics or Mathematics from a university recognized by HEC.</p>	32 years	40 years

S. No	Designation and BPS of the Post	Qualification and Experience	Age Limit	
			Min.	Max.
(1)	(2)	(3)	(4)	
1.	Dy. Director / Senior Meteorologist (BS-18).	<p>Ph.D in Meteorology / Seismology / Hydro-Meteorology / Hydrology / Geophysics / Geology / Geography / Physical Chemistry / Physics / Mathematics / Environment / Space Sciences / Agriculture Meteorology / Computer Sciences or equivalent in the field of Meteorology from a university recognized by HEC with 01 year experience in BPS-17.</p> <p>OR</p> <p>M. Phil in one of the above subjects from a university recognized by HEC with 03 years' experience in BPS-17 in the field of Meteorology.</p> <p>OR</p> <p>i). 2<sup>nd</sup> Class or Grade "C" Master Degree in one of the above subject from a university recognized by HEC 05 years' experience in BPS-17 in the field of Meteorology.</p> <p>ii). Graduation with Physics or Mathematics from a university recognized by HEC.</p>	25 years	35 years
2.	Senior Programmer (BS-18).	<p>i). 2<sup>nd</sup> Class or Grade "C" Master Degree in Computer Science / Information Technology or equivalent qualification OR 2<sup>nd</sup> Class or Grade "C" Bachelor's degree in Computer Science / BIT (04 years duration) or equivalent from a university recognized by HEC.</p> <p>ii). 05 years experience as Programmer in BS-17.</p>	25 years	35 years

S. No	Designation and BPS of the Post	Qualification and Experience	Age Limit	
			Min.	Max.
(1)	(2)	(3)	(4)	
6.	Meteorologist (BS-17).	i). 2 <sup>nd</sup> Class or Grade "C" Master Degree in Meteorology / Seismology / Hydrometeorology / Hydrology / Geophysical Chemistry / Physics / Mathematics / Environment / Space Science / Agriculture Meteorology / Computer Science t from a university recognized by HEC .  ii). Graduation with Physics or Mathematics from a university recognized by HEC.	22 years	30 years
7.	Programmer (BS-17).	2 <sup>nd</sup> Class or Grade "C" Master's Degree in Computer Science / Information Technology or equivalent qualification from a university recognized by HEC.  OR 2 <sup>ND</sup> Class or Grade "C" Bachelor's degree in Computer Science / BIT (04 years duration) or equivalent from a university recognized by the HEC.	22 years	30 years
8.	Assistant Meteorologist (BS-16).	2 <sup>ND</sup> Class or Grade "C" B.S.c. Degree in Physics / Mathematics / Space Science / Geology / Meteorology / Environment from a University recognized by the HEC.	20 years	28 years
9.	Assistant Programmer (BS-16).	2 <sup>ND</sup> Class or Grade "C" Bachelor's Degree in Computer Science / BIT (04 years duration) or equivalent from a University recognized by the HEC.	20 years	28 years

S. No	Designation and BPS of the Post	Qualification and Experience	Age Limit	
			Min.	Max.
(1)	(2)	(3)	(4)	
Engineering Branch				
10.	Director (Engg) / Principal Engineer (BS-19)	i). Ph.D in Electronics / Instrument / Mechatronics / Mechanical from a university recognized by HEC .  ii). 08 years experience in installation and maintenance of Electronics / Mechanical equipments  OR  i). M.S / M. Phil in Electronics / Instrument / Mechatronics / Mechanical from a university recognized by HEC.  ii). 10 years experience in installation and maintenance of Electronics / Mechanical equipments  OR  i). Bachelor's Degree of Engineering in Electronics / Instrument / Mechatronics / Mechanical / Electrical with specialization in communication from a university recognized by HEC.  ii). 12 years experience in installation and maintenance of Electronics / Mechanical equipments	32 years	40 years
11.	Deputy Director (Engg.) (BS-18)	i). Ph.D in Electronics / Instrument / Mechatronics / Mechanical from a university recognized by HEC .  ii). 01 year experience in installation and maintenance of Electronics / Mechanical equipments  OR  i). M.S / M. Phil in Electronics / Instrument / Mechatronics / Mechanical from a university recognized by HEC.	25 years	35 years

S. No	Designation and BPS of the Post	Qualification and Experience	Age Limit	
			Min.	Max.
(1)	(2)	(3)	(4)	
		ii). 03 years experience in installation and maintenance of Electronics / Mechanical equipments  OR  i). B.E. / B. Sc Engineering in Mechanical / Electrical /Electronics / Instruments from a university recognized by HEC.  ii). 05 years experience of repairing / Maintenance / Installation of Electronics / Mechanical equipments.		
12.	Senior Electronic Engineering (BS-18).	i). Ph.D in Electronics / Instrument / Mechatronics / Mechanical from a university recognized by HEC .  ii). 01 year experience in installation and maintenance of Electronics / Mechanical equipments  OR  i). M.S / M. Phil in Electronics / Instrument / Mechatronics / Mechanical from a university recognized by HEC.  ii). 03 years experience in installation and maintenance of Electronics / Mechanical equipments  OR  i). B.E. / B. Sc Engineering in Mechanical / Electrical /Electronics / Instruments from a university recognized by HEC.  ii). 05 years experience of repairing / Maintenance / Installation of Electronics / Mechanical equipments.	25 years	35 years

S . No	Designation and BPS of the Post	Qualification and Experience	Age Limit	
			Min.	Max.
(1)	(2)	(3)	(4)	
13.	Electronic Engineer (BS-17)	B.E. / B. Sc Engineering in Mechanical / Electrical /Electronics / Instruments from a university recognized by HEC.	22 years	30 years
14.	Workshop Engineer (BS-17)	B.E. / B. Sc Engineering in Mechanical / Electrical /Electronics / Instruments with specialization in Communication from a university recognized by HEC.	22 years	30 years
15.	Assistant Electronic Engineer (BS-16)	i). 03 years Post Matric Diploma in Electronics / / Instruments from a recognized institute. ii). 03years experiencein Operation & maintenance of electronic equipment.	20 years	28 years
16.	Assistant Mechanical Engineer (BS-16)	i). 03 years Post Matric Diploma inMechanical from a recognized institute. ii). 03 years experience in Operation & maintenance of electronic equipment.	20 years	28 years
Administration Branch				
17.	Chief Administrative Officer (BS-19)	i). 2 <sup>nd</sup> Class or Grade " C" Master Degree or equivalent qualification from a university recognized by HEC . ii). 12 years experience in Admin/ Establishment / Recruitment of Personal / Budget & Accounts.	32 years	40 years
18.	Deputy Chief Admin Officer (BS-18).	i). 2 <sup>nd</sup> Class or Grade " C" Master Degree or equivalent qualification from a university recognized by HEC . ii). 05years experience in Admin/ Establishment / Recruitment of Personal / Budget & Accounts.	32 years	40 years

S. No	Designation and BPS of the Post	Qualification and Experience	Age Limit	
			Min.	Max.
(1)	(2)	(3)	(4)	
19.	Accounts Officer (BS-17)	2 <sup>nd</sup> Class or Grade "C" Master Degree IN Commerce / Business Administration with Finance or Accounting or equivalent qualification from a university recognized by HEC .	22 years	30 years
20.	Administrative Officer (BS-17)	i). 2 <sup>nd</sup> Class or Grade " C" Master Degree or equivalent qualification from a university recognized by HEC .  ii). 02years experience in Admin/ Establishment / Recruitment of Personal / Budget & Accounts.	22 years	30 years
21.	Security Officer (BS-17)	Released or retired Captain / Major or equivalent of the Armed Forces.  OR (i). 2 <sup>nd</sup> Class Bachelor's Degree from a University recognized by the HEC. (ii). 05 years experience of Security in Govt./ Semi-Govt./ reputable organization.	22 years	30 years
22.	Librarian	2 <sup>nd</sup> Class or Grade "C" Master's degree in Library Science / Information Science from a university recognized by HEC.  OR (i). 2 <sup>nd</sup> Class or Grade "C" Bachelor's Degree in Library Science / Information Science from a University recognized by the HEC. (ii). 05 years experiencein the relevant field.	22 years	30 years

S. No	Designation and BPS of the Post	Qualification and Experience	Age Limit	
			Min.	Max.
(1)	(2)	(3)	(4)	
		OR		
		(i). 2 <sup>nd</sup> Class or Grade "C" Bachelor's Degree with one year Diploma in Library Science from a University recognized by the HEC.		
		(ii). 05 years experience in the relevant field.		

(No. F.1/20/2002/Met.)

FAHAD AHMED  
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