

GOVERNMENT OF PAKISTAN
PAKISTAN METEOROLOGICAL DEPARTMENT
HEADQUARTERS, SECTOR H-8/2
P. O. BOX NO. 1214, ISLAMABAD

CONFIDENTIAL
IMMEDIATE

No. E-7(06)/2017/1087

Islamabad, the 21st January, 2020.

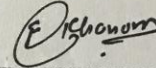
MEMORANDUM

Subject:- **ACRs / PERs FORMS FOR BS-16 AND ABOVE FOR THE YEAR 2019**

All the Head of units of PMD are directed that the Annual Confidential Reports / Performance Evolution Reports for the year 2019 alongwith Certificates may be prepared on the following prescribed format, after seeking information / detail from each officer working under administrative control on the prescribed coloured papers as per detail provided on PMD website on the link <http://www.pmd.gov.pk/FormsD20.htm>.

2. After doing the needful same may be sent to SPS to the D.G. Met. Services by 23.01.2020 (Thursday) for further process of initiation / countersignatures accordingly. In case of any query the undersigned can be contacted at phone No:051-9250322.

3. The matter may be assigned top priority, please.



(FARIDA KHANUM)
Administrative Officer (E-I)
For Director- General
Meteorological Services

Distribution:-

1. Chief Meteorologist, NDMC / R&D, Islamabad.
2. Chief Meteorologist, Flood Forecasting Division, Lahore.
3. Chief Meteorologist, Camp Office, Karachi.
4. Director, NWFC/ NAMC/ Planning / Seismic / IT & Media Islamabad.
5. Director, RMC, Lahore / Karachi / Quetta / Peshawar / Gilgit.
6. Director, F & C / IMG / Maintenance / CDPC, Camp Office, Karachi.
7. Chief Administrative Officer, PMD, Islamabad.
8. SPS to the D.G. Met. Services, Met. Hqrs. Islamabad.
9. DCAO (E) / DCAO (GA) / DCAO (B) PMD, Islamabad
10. Deputy Director (Engineering), Met. Workshop, Karachi.
11. ✓ Programmer, NDMC, Islamabad. Please upload the letter in PMD website.