

GOVERNMENT OF PAKISTAN
Pakistan Meteorological Department
Meteorological Complex, Headquarter (Camp) Office
University Road Karachi



(Bidding Documents)

F. No. CDP-7(1)/2018

for

**SUPPLY OF BRANDED SYSTEM
CORE i5 (7TH GENERATION)**

July– 2018

Chief Meteorologist
PAKISTAN METEOROLOGICAL DEPARTMENT
Meteorological Complex, University Road, Karachi
Phone No. 021-99261404
Fax No. 021-99261405

Tender Notice

GOVERNMENT OF PAKISTAN
PAKISTAN METEOROLOGICAL DEPARTMENT
Meteorological Headquarters (Camp) Office

KARACHI

No. CDP-7(1)/2018

dated: 10th July, 2018

Tender Notice

Pakistan Meteorological Department, Karachi invites sealed tenders from reputable firms registered with the Sales Tax & Income Tax Departments for supply of following items.

S No.	Items	Quantity	Closing Date & Time	Opening Date & Time
1.	Branded system core i5 (7th Generation)	4 Nos	31-07-2018 at 12:00 PM	31-07-2018 at 12:30 PM

Terms and conditions:

- 1) Separate tender for each item as per given technical specifications under sealed cover clearly written the name of item on the envelope should reach this office on or before the above mentioned date up to 12:00 PST & will be opened on the same date at 12:30 PST.
- 2) Department reserves the right to accept or reject any items or all tender as per PPRA rules.
- 3) The tender must accompanied with a Pay Order of 2% earnest money including all taxes (refundable) in favour of **Director General, Pakistan Meteorological Service, Karachi.**
- 4) Tender documents (Free of cost) can be downloaded from websites: www.ppra.org.pk or www.pmd.gov.pk

(DR. MUHAMMAD HANIF)
 Chief Meteorologist
 for Director General
 Ph.# 021-99261404

SECTION – 1

Branded system core i5 (7th Generation)

Branded System

S No.	Item	Technical Specifications	E/U	Qty
1.	Branded System	Dell Vostro 3669 MT Core i5 7400 (7TH GEN.) or Equivalent <ul style="list-style-type: none"> • 4GB RAM • 1TB SATA HARD DRIVE • INTEL HD GRAPHICS • DVD RW • WIFI • BLUETOOTH • KEYBOARD • MOUSE • Dell LED E1916H 18.5" WIDESCREEN MONITOR • ALL NECESSARY SOFTWARE DRIVERS, POWER CORDS, DISPLAY AND DATA CABLES. 	Nos	04
	Warranty	The above system should be warranted for at least two years from the date of purchase.		

SECTION – 2

FORM OF QUOTATION

FORM OF QUOTATION

<i>S No.</i>	<i>Item</i>	<i>Description</i>	<i>E/U</i>	<i>Qty</i>	<i>Unit Price (with GST)</i>	<i>Extended Price (with GST)</i>
1	Branded System	Dell Vostro 3669 MT Core i5 7400 (7TH GEN.) or Equivalent <ul style="list-style-type: none"> • 4GB RAM • 1TB SATA HARD DRIVE • INTEL HD GRAPHICS • DVD RW • WIFI • BLUETOOTH • KEYBOARD • MOUSE • Dell LED E1916H 18.5" WIDESCREEN MONITOR • ALL NECESSARY SOFTWARE DRIVERS, POWER CORDS, DISPLAY AND DATA CABLES. 	Nos	04		

SECTION – 3

Terms & Conditions

Terms & Conditions

TERMS & CONDITIONS FOR F.O.R., KARACHI BASIS.

1. **Delivery of Stores:** Stores is required on F.O.R Karachi basis at C.M.S, Karachi within one month from the date of contract on free delivery to consignee basis, including all Taxes and other charges livable, if any.
2. **Terms & Conditions:** The tenderer is invited for the supply of goods as per given specification.
3. **Bidding Procedures: Single-stage two envelopes i.e. **Technical and Financial.****

The bid submitted by the bidder shall comprise of two envelopes submitted simultaneously, one containing only the **Technical Proposal** and the other one **Financial Proposal**.

 - **Technical Proposal:** Complete specification of the quoted item on the firm's letterhead with copies of NTN and GST certificates, copy of Payorder or Bank draft of 2% earnest money in favour of Director General, Meteorological Services, Karachi.
 - **Financial Proposal:** Price proposal/Quotation on the firm's letterhead, Original Payorder of 2% earnest money in favour of Director General, Meteorological Services, Karachi.
4. **SPECIAL INSTRUCTIONS:**
 - a) Validity: Offer should be valid for **60 days** from the date of opening of tender.
 - b) The tenderer should accompanied by an Earnest money @ 2% of the total value of bid/offer including G.S.T (If the bid amount exceeds from Rs.100,000) in the form of Pay Order/Bank Draft only from a scheduled Bank made in favour of Director General , Meteorological Services, Karachi. The Earnest Money shall be subject to forfeiture if after opening of the tenders, a tenderer with draws his offer before the period for which his offer is valid. The offer with insufficient Earnest Money or without Earnest Money will be rejected straightaway. Separate Pay Order /Bank Draft for each tender (Serial No.) may be submitted positively.
 - c) In case of placement of contract on the Tenderer / Firm, 2% Earnest Money will be converted into Security Deposit, and firm will deposit the remaining 3% amount of security deposit, required other than Earnest Money amount available with Department within 5 days, time failing which the Earnest Money will be forfeited and risk purchase effected at the cost of such defaulting firm.
 - d) Tenders should indicate their National Tax Number/ G.S.T. No. issued from concerned Regional Income Tax Department and Collectorate of Sales Tax. Copies of both certificates must be attached with offers.
 - e) **Price quoted should be firm and final**, inclusive of all taxes, Sales Tax etc. Tenderers should note that if, during the currency of contract any Tax or Duties etc. alter or levied by the Government it would be the responsibility of the firm.
 - f) The quantity may be increased or decreased at the buyer's option.
 - g) Tenderers are required to submit genuine offers after fulfilling the requirements of the Tender Enquiry. In case of fake offer or where the offer contain willful mis-representation, the same will be considered gross mis-conduct and fraud, which will lead to not only ignoring of the offer but may also led to blacklisting / forfeiture of Earnest Money.
 - h) Department reserves the right to accept or reject any items or all the tender according to PPRA rules.
 - i) If for any reason the office remains closed on the date of opening of the tenders, the tender will be opened on the next working day at the same time and place.
 - j) The firms declared as blacklisted by any Government Agency are not eligible for participation in the Tender business through this Department.
 - k) Late tenders i.e. tenders received after opening of tender box will neither be received nor entertained nor accepted and will be returned by hand or by mail.
 - l) Country of Origin must be mentioned for each item with brand name if any. Offer will be ignored /rejected if country of origin is not mentioned.

(DR. MUHAMMAD HANIF)
Chief Meteorologist
for Director General