

**PAKISTAN METEOROLOGICAL DEPARTMENT  
FLOOD FORECASTING DIVISION (FFD)  
46-JAIL ROAD LAHORE**

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**“BIDDING DOCUMENTS”**  
No.Mul.R-1(1)/2019/

**For**

**“PROCUREMENT OF COMPUTERS AND LAPTOP”**



**GOVERNMENT OF PAKISTAN  
PAKISTAN METEOROLOGICAL DEPARTMENT  
FLOOD FORECASTING DIVISION  
46-JAIL ROAD LAHORE**

**TENDER NOTICE**

Sealed tenders are invited from the firms of repute having General Sales Tax Registration Number for the supply of following items for the procurement of Computers and Laptop

<b>S. No.</b>	<b>Items</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Total Price including GST</b>
1	Computer	06		
2	Laptop	01		

The bidding document alongwith the terms & conditions can be obtained from the PPRA ([www.ppra.org.pk](http://www.ppra.org.pk)), PMD's website ([www.pmd.gov.pk](http://www.pmd.gov.pk)) and office of Flood Forecasting Division, Lahore during office hours 0900 to 1700. The tender should reach Flood Forecasting Division, Pakistan Meteorological Department, 46-Jail Road Lahore on or before 27-12-2019 at 1100 am and will be opened at 1130 am on the same date in the presence of bidders or their representatives who may like to present.

(SAHIBZAD KHAN)  
Chief Meteorologist/Project Director  
Ph:042-99200208

### SPECIFICATIONS OF ITEMS

S. No.	Items	Specification	Quantity
01	Computers	<p>Operating System: Windows 10 Home, 64-bit, English Processor: 9th Gen Intel® Core™ i7 9700 (8-Core, 12MB Cache, up to 4.7GHz with Intel® Turbo Boost Technology) Productivity Software: Microsoft® Office Pro 2019            Memory: 12GB, DDR4, 2666MHz            Graphics: NVIDIA® GeForce RTX™ 2060 6GB GDDR6            Hard Drive: 256 GB SSD (Boot) + 1TB 7200RPM 3.5" SATA HDD (Storage)            Optical Drive: Tray load DVD Drive (Reads and Writes to DVD/CD)            Sound Card: Integrated            Wireless: 802.11bgn + Bluetooth 4.0, 1x1            Network Adapter: Integrated PCIE 10/100/1000 Monitor: 22 inch LED monitor with HDMI Support</p>	06
02	Laptops	<p>Processor :8th Generation Intel® Core™ i5-8265U, 6 MB Cache, up to 3.90 GHz            Operating System :Windows 10 Home 64bit English            Video Card :Intel® UHD Graphics 620            Memory :8 GB, 1 x 8 GB, DDR4, 2666 MHz            Hard Drive :256 GB M.2 PCIe Solid-State Drive            Display :15.6-inch FHD (1920 x 1080) Truelife Touch Narrow Border IPS Display with Active Pen support            Wireless :802.11ac, WiFi and Bluetooth, 2 x 2            Primary Battery :3-Cell, 42 WHr, Integrated battery</p>	01

## **TERMS & CONDITIONS FOR F.O.R BASIS**

1. **Delivery of Stores:** Stores is required on F.O.R basis at FFD 46-Jail Road Lahore within one month from the date of contract on free delivery to consignee basis, including all taxes and other charges liable, if any.
2. **Terms & Conditions:** The tenderer is invited for the supply of goods as per given specification.
3. **Particulars of Goods (Specifications):** (As given above)
4. **SPECIAL INSTRUCTIONS:**
  - a) **Validity:** Offer should be valid for 60 days from the date of opening of tender.
  - b) The tenderer should accompanied by an Earnest money @2% of the total value of bid/offer including G.S.T in the form of Pay Order/Bank Draft only from a scheduled Bank made in favour of Chief Meteorologist, Flood Forecasting Division, Lahore. The Earnest Money shall be subject to forfeiture if after opening of the tenders, a tenderer withdraws his offer before the period for which his offer is valid. The offer with insufficient Earnest Money or without Earnest Money will be rejected straight away.
  - c) In case of placement of contract on the Tenderer / Firm 2% Earnest Money will be converted into Security Deposit, and firm will deposit the remaining 3% amount of security deposit, required other than Earnest Money amount available with department within 5 days, time failing which the Earnest Money will be forfeited and risk purchase effected at the cost of such defaulting firm.
  - d) Black listed firms in any Government or Semi-Government or in private sector are not allowed to participate in bid.
  - e) Price Quoted should be firm and final inclusive of all taxes. Tenderers should note that if, during the currency of contract and Tax or Duties etc, alter or levied by the Government it would be the responsibility of the firm,
  - f) The quantity may be increased or decreased at the buyer's option.
  - g) Tenderer's are required to submit genuine offers after fulfilling the requirements of the Tender Enquiry. In case of fake offer or where the offer contain willful misrepresentation, the same may be considered gross misconduct and fraud, which will lead to not only ignoring of the offer but may also load to blacklisting / forfeiture of Earnest Money.
  - h) The Department reserves the rights to accept or reject part or whole or any of all Tender without assigning any reason.
  - i) Tenderers are required to furnish copy of General Sales Tax Number Certificate alongwith their offer. The payment of Sales tax will be made as per rules.
  - j) If for any reason the office remains closed on the date of opening of the tenders, the tender will be opened on the next working day at the same time and place.
  - k) The firms declared as blacklisted by any Government agency are not eligible for participation in the Tender business through this Department
  - l) No tender will be provided on the day of opening of tender.

- m) Late tenders i.e. tenders received after opening of tender box will neither be received nor entertained nor accepted and will be returned by hand or by mail.
- n) Tender forms containing specifications/conditions can be had during the office hours from the office of the undersigned or may be downloaded from websites [www.pmd.gov.pk](http://www.pmd.gov.pk) & [www.ppra.org.pk](http://www.ppra.org.pk)
- o) Country of Origin must be mentioned for each item with brand name if any. Offer will be ignored / rejected if country of origin is not mentioned.
- p) The bid is submitted as per single stage two envelope bidding procedure i.e the technical and financial bids will be submitted enclosed in one envelope.

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