

**GOVERNMENT OF PAKISTAN
PAKISTAN METEOROLOGICAL DEPARTMENT
REGIONAL METEOROLOGICAL CENTRE
KHYBER ROAD, PESHAWAR**



(Bidding Documents)
No. AS5-3(26)V/19/

FURNITURE & FIXTURE

April, 2019

Director
Regional Meteorological Centre
Khyber Road, Peshawar
Phone No. 091-9210190
Fax No. 091-9210223

TENDER NOTICE

No. AS 5-3(26)/V/2018/
GOVERNMENT OF PAKISTAN
PAKISTAN METEOROLOGICAL DEPARTMENT
REGIONAL METEOROLOGICAL CENTRE
KHYBER ROAD, PESHAWAR

TENDER NOTICE

Pakistan Meteorological Department, Regional Meteorological Centre, Khyber Road, Peshawar invites sealed bids for the purchase of Furniture and Fixture from the registered contractors who are on Active Taxpayers List of the Federal Board of Revenue:

S. No	Items	Specifications	Qty
01	Office Table	Frame made of 25×25 mm steel square pipe, Size: 5x 3 feet with chennars for smooth moving of the drawers and upper drawers lockable, made of Sheesham veneer board with 3 drawers	10
02	Office Chairs	Type: Executive revolving with heavy duty Boss model 525 with one year warranty	10
03	Computer Table	Size: 4×2 Type: MDF/Laminated board of good quality with NC lacquers Polish	20
04	Computer Chairs:	Made of good quality with plastic arms and revolving steel base, Boss Model No.505 with one year warranty.	20
05	Steel Almirah:	Size: 6×3×1.5 feet made of good quality sheet, Gauge:20-22 with approximately weight of 50 Kg.	10
06	Sofa Set	5 seater wooden good quality	05
07	Window Blind	Size 5`×5` good quality	12
08	Carpet	Size 17.10" × 17.9"	07
09	Office Rack	Size 4.5" × 4.5" wooden good quality	10
10	Sitting Bench	Size 6.3 × 2.5" wooden good quality	10
11	Single Bed	Size 6.5" × 3.5" wooden good quality	10
12	Foam	Size 6.5" × 3.5" good quality	10
13	Stool	Size 3×3 wooden good quality	12

2. Bidding documents, containing detailed terms and conditions, etc. are available at the Regional Meteorological Centre, Khyber Road, Peshawar. Bidding documents can also be downloaded from www.pmd.gov.pk.

3. The bids, prepared in accordance with the instructions in the bidding documents, must reach at the office of Director, Regional Meteorological Centre, Khyber Road, Peshawar on or before 13-05-2019 at 10:30 AM. Bids will be opened the same day at 11:00 AM. This advertisement is also available on PPRA website at www.ppra.org.pk.

Director
Regional Meteorological Centre
Khyber Road, Peshawar
091-9210190

FORM OF TENDER FOR THE SUPPLY OF "FURNITURE OF FIXTURE "

S. No.	Item	Technical Specification	Brand	Unit Price (Rs.)	General Sales Tax (Rs.)	Quantity	Total Price (Rs.)
01	Office Table	Frame made of 25×25 mm steel square pipe, Size: 5x 3 feet with chennars for smooth moving of the drawers and upper drawers lockable, made of Sheesham veneer board with 3 drawers					
02	Office Chairs	Type: Executive revolving with heavy duty Boss model 525 with one year warranty					
03	Computer Table	Size: 4×2 Type: MDF/Laminated board of good quality with NC lacquers Polish					
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06	Sofa Set	5 seater wooden good quality					
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12	Foam	Size 6.5` X 3.5` good quality					
13	Stool	Size 3X3 wooden good quality					
GRAND TOTAL WITH GST IN RS.							

TERMS & CONDITIONS:

Terms & Conditions:

1. Tender under sealed cover clearly written the name of goods on the envelopes should be submitted on or before 13-05-2019 at 10:30 AM and will be opened on the same day at 11:00 AM in the presence of Bidder's Representatives.
2. Offers must be accompanied with call deposit @ 2% of Tender amount/quoted price (including all taxes) as Earnest Money (refundable) in the form of Pay Order/Bank Draft in favour of the Director, Regional Meteorological Centre, Khyber Road, Peshawar from any recognized scheduled Bank failing which offer will not be entertained. Further, insufficient earnest money will not be acceptable.
3. As per PPRA 2004 rule 36 (b), Single Stage - Two Envelope Bidding Procedure shall be followed as given below:
 - (i) the bid shall be a single stage comprising two envelopes, containing separately the financial and the technical proposals;
 - (ii) the envelopes shall be marked as "Financial Proposal" and "Technical Proposal";
 - (iii) initially, the "Technical Proposal" shall be opened and the envelope marked as "Financial Proposal" shall be retained in the custody of the procuring agency without being opened;
 - (iv) the procuring agency shall evaluate the technical proposal in the manner prescribed in advance, without reference to the price and shall reject any proposal which does not conform to the requirements specified;
 - (v) during the technical evaluation no amendments in the technical proposal shall be permitted;
 - (vi) after the evaluation and approval of the technical proposals, the procuring agency shall open the financial proposals of the technically accepted bids, publically at a time, date and venue announced and communicated to the Bidder(s) in advance, within the bid validity period;
 - (vii) the financial proposal of bids found technically nonresponsive shall be returned un-opened to the respective Bidder(s); and
 - (viii) the bid found to be the lowest evaluated bid shall be accepted and Bidder(s) shall be awarded the Contract.
4. Bidders should not be involved in any litigation with Government departments and not blacklisted by any Government Organizations.

5. Bidders will have to mention IT / GST Registration Number along with Vendor Number allotted by AGPR, Sub Office, Peshawar.
6. Suppliers should have the reputable performance of supply goods.
7. Postal/Conditional Tender or Tender received after due date & time will not be entertained.
8. The Work order will be issued on the approval of the tenders by the Competent Authority.
9. Supply must be completed within 07 days after issuing of the work order.
10. Offers must include all taxes / duties which will be deducted as per Govt. Rates. Rates quoted should be valid for 3 months (90 days) from the date of opening of tender.
11. The Department reserves the right to accept or reject any item or complete tender in light of PPRA rules.
12. Payment will be made on successful completion of the task and confirmation by the inspection committee of Regional Meteorological Centre, Peshawar office.

Director
Regional Meteorological Centre
Khyber Road, Peshawar
091-9210190

**GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT (AVIATION DIVISION)
PAKISTAN METEOROLOGICAL DEPARTMENT
REGIONAL METEOROLOGICAL CENTRE
PESHAWAR**

BID APPLICATION FORM

FOR _____

1. Name of firm _____
2. Name (s) of the owner (s) of firm _____
3. CNIC No(s). of the owner(s) of the firm _____
4. Address of the firm _____
5. Telephone Nos. (Land Line) _____
6. Mobile Nos. _____
7. Income Tax No. _____
8. GST Registration No. _____
9. Experience (in years) _____
10. Bid price (Rupees per month) _____
11. Bank Draft /Pay Order No. _____
- Date _____ Bank & Branch _____
12. List of major clients attached (Yes/No) _____
13. Affidavit (on the stamp paper) to the effect that the firm has not been black listed by any of the Govt. (Federal Provincial attached (Yes/No) _____
14. Signature of the owner / authorized / person of the firm (with name & mobile number).

