

GOVERNMENT OF PAKISTAN
Pakistan Meteorological Department
Weather Surveillance Radar
Meteorological Complex, Headquarter (Camp) Office
University Road Karachi



(Bidding Documents)

F. No.RD-2(3)/Tender/2019-20/

SUPPLY ON FOR BASIS

- 1) BRANDED COMPUTERS
- 2) COPUTER LAPTOP
- 3) PHOTOCOPIER MACHINE
- 4) SCANNER

F.O.R. Terms & Conditions

2019- 2020

CHIEF METEOROLOGIST
(PROJECT DIRECTOR)
PAKISTAN METEOROLOGICAL DEPARTMENT
Meteorological Complex, University Road, Karachi
Phone No. 021-99261406
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Tender Notice

PAKISTAN METEOROLOGICAL DEPARTMENT
(MET. HEADQUARTERS' CAMP OFFICE)
Weather Surveillance Radar
MET. COMPLEX, UNIVERSITY ROAD, KARACHI

TENDER NOTICE NO. 2 (2019-20)

Pakistan Meteorological Department, Karachi invites sealed quotations (**single stage two envelopes**) from reputable firms registered with the Sales Tax & Income Tax Departments for supply of following items.

| S. Nos. | Description of items | Quantity | Dates & time |
|--|----------------------|----------|--|
| Items to be purchased on F.O.R. Karachi Basis | | | |
| 01. | Branded Computers | 10 Nos. | 29-04-2020 Closing at 11:00 a.m. Opening (Technical Offers) at 11:30 a.m. |
| 02. | Laptops | 03 Nos. | |
| 04. | Photocopier Machine | 01 No. | |
| 05. | Scanner | 01 No. | |

Terms and conditions:

- 1). Separate tender for each item under sealed cover clearly written the name of item on the envelope should be reached this office on or before the above mentioned date up to **11:00 PST** & will be opened on the same date at **11:30 PST**.
- 2). Department reserves the right to accept or reject any items or all tender as per PPRA rules.
- 3). The tender must accompanied with a Pay Order of 2% earnest money including all taxes (refundable) in favour of **Director General, Pakistan Meteorological Services, Karachi**.
- 4). Tender documents (Free of cost) can be downloaded from websites: www.ppra.org.pk or www.pmd.gov.pk

(SARFARAZ)
Chief Meteorologist
Project Director
for Director General
Ph.# 021 99261406

FOR SUPPLY ON FOR BASIS

T/E No. RD-2(3)/Compt./110/2019-20

Due open on 27-03-2020 at 11:30 PST

Item No. 01: SPECIFICATION OF BRANDED COMPUTERS.

| S. No. | Description of Store | Quantity |
|--------|--|---------------------------|
| 1 | <ul style="list-style-type: none"> • Internationally renowned Branded Desktop Computers • HP/ Dell/ Lenovo or Equivalent in all aspects • Quoted Brand must have Gartner & IDC report and should be listed in top five (5) <p><u>Processor:</u> Intel® Core™ i7-9700 (3 GHz base frequency, up to 4.7 GHz with Intel® Turbo Boost Technology, 12 MB cache, 8 cores)</p> <p><u>Mother Board:</u> Rother (Intel Chipset H-370)</p> <p><u>Graphics:</u> 8 GB DDR4-2666 SDRAM (1 x 8 GB) Upgradeable to 32 GB</p> <p><u>Storage:</u> 1 TB 7200 rpm SATA</p> <p><u>Secondary storage:</u> 256 GB PCIe® NVMe™ M.2 SSD</p> <p><u>Wireless technology:</u> Realtek Wi-Fi 5 (2x2) and Bluetooth® 5 Combo (Integrated)</p> <p><u>Power Supply:</u> 180 W Gold efficiency power supply</p> <p><u>LED Monitor:</u> 19.5" (having same Brand)</p> <p>Along with Wireless Mouse, Keyboard and Windows 10 (Licensed)</p> <p>Warranty: at least one year with parts.</p> | 10Nos. (Complete Sets) |

T/E No. RD-2(3)/Laptop/111/2019-20

Due open on 27-03-2020 at 11:30 PST

Item No. 02: SPECIFICATION OF LAPTOP.

| S. No. | Description of store | Quantity |
|--------|---|----------|
| 1 | <ul style="list-style-type: none">• Internationally renowned Brand Laptop• HP/ Dell/ Lenovo or Equivalent in all aspects• Quoted Brand must have Gartner & IDC report and should be listed in top five (5) <p>Core i7 (8th Gen) Laptop - 8GB RAM -- 1TB HDD - 4GB Nvidia MX150 GDDR5 Warranty : must be sufficient at least 1 year</p> | 03Nos. |

T/E No. RD-2(3)/Photocopier/412/2019-20

Due open on 27-03-2020 at 11:30 PST

Item No. 3: SPECIFICATION OF DIGITAL PHOTOCOPIER.

| Description | | Quantity |
|------------------------------------|---|---------------|
| DIGITAL PHOTOCOPIER MACHINE | | 01 No. |
| Type | Desktop | |
| Speed | 23 (CPM/PPM) or More | |
| Paper Feeding | Automatic Reversal Document feeder built in | |
| Duplex | Built in | |
| Network Printer | Built in | |
| Scanner | Color Scanner Built in | |
| Paper | Maximum A-3 (11" X17"), Min A-5 Envelop | |
| Capacity | 350 Sheets (250 sheets tray + 100 bypass) | |
| Zoom | 25% reduction to 400% enlargement, 1+ manual increment. | |
| Warm up time | 25 Seconds. | |
| Memory | 320 MB Standard (Max – 448 MB) | |
| Continues copy | Max. 999 copies | |
| Resolution | 600 x 600 dpi | |
| Warranty | Not less than one year | |

T/E No. RD-2(3)/Scanner/113/2019-20

Due open on 27-03-2020 at 11:30 PST

Item No. 04: SPECIFICATION OF SCANNERS.

| S. No. | Description of store | Quantity |
|--------|--|----------|
| 1. | <u>Flatbed Colour Scanner:</u> CAPACITY : 50 SHEETS SPEED : UPTO 25 PPM USB : Supported Colour Depth : 24bit Max. Documents Size : 8.5 inch x 14 inch Brand: HP or Equivalent Warranty: at least one year. | 01No. |

GOVERNMENT OF PAKISTAN
PAKISTAN METEOROLOGICAL DEPARTMENT
H.Q. Camp Office, University Road, Karachi-75270

TERMS & CONDITIONS FOR F.O.R., KARACHI BASIS.

1. **Delivery of Stores:** Stores is required on **F.O.R** Karachi basis at C.M.S, Karachi within one month from the date of contract on free delivery to consignee basis, including all Taxes and other charges livable, if any.
2. **Terms & Conditions:** The tenderer is invited for the supply of goods as per given specification.
3. **Bidding Procedures:** **Single-stage two envelopes i.e. Technical and Financial.**
The bid submitted by the bidder shall comprise of two envelopes submitted simultaneously, one containing only the **Technical Proposal** and the other one **Financial Proposal**.
 - **Technical Proposal:** Complete specification of the quoted item on the firm's letterhead with copies of NTN and GST certificates, copy of Payorder or Bank draft of 2% earnest money in favour of Director General, Meteorological Services, Karachi.
 - **Financial Proposal :** Price proposal/Quotation on the firm's letterhead, Original Payorder of 2% earnest money in favour of Director General, Meteorological Services, Karachi.
4. **SPECIAL INSTRUCTIONS:**
 - a) **Validity:** Offer should be valid for **60 days** from the date of opening of tender.
 - b) **Earnest Money:** The tenderer should accompanied by an Earnest money @ 2% of the total value of bid/offer including G.S.T (If the bid amount exceeds from Rs.100,000) in the form of Pay Order/Bank Draft only from a scheduled Bank made in favour of Director General , Meteorological Services, Karachi. The Earnest Money shall be subject to forfeiture if after opening of the tenders, a tenderer with draws his offer before the period for which his offer is valid. The offer with insufficient Earnest Money or without Earnest Money will be rejected straightaway. Separate Pay Order /Bank Draft for each tender (Serial No.) may be submitted positively.
 - c) In case of placement of contract supplier is required to pay STAMP DUTY to Government of Sindh or require to submitted STAMP PAPER @0.35% of the contract value to this office under Article 15(a) of the Schedule to the Stamp Act, 1899.
 - d) Successful Tenderer / Firm is required to submit 2% Earnest Money of the total contract value including all taxes, this amount will be converted into Security Deposit, and firm will deposit the remaining 3% amount of security deposit, required other than Earnest Money amount available with Department within 5 days, time failing which the Earnest Money will be forfeited and risk purchase effected at the cost of such defaulting firm.
 - e) Tenders should indicate their National Tax Number/ G.S.T. No. issued from concerned Regional Income Tax Department and Collectorate of Sales Tax. Copies of both certificates must be attached with offers.
 - f) Tenders should indicate their National Tax Number/ G.S.T. No. issued from concerned Regional Income Tax Department and Collectorate of Sales Tax. Copies of both certificates must be attached with offers.

- g) **Price quoted should be firm and final**, inclusive of all taxes, Sales Tax etc. Tenderers should note that if, during the currency of contract any Tax or Duties etc. alter or levied by the Government it would be the responsibility of the firm.
- h) The quantity may be increased or decreased at the buyer's option.
- i) Tenderers are required to submit genuine offers after fulfilling the requirements of the Tender Enquiry. In case of fake offer or where the offer contain willful mis-representation, the same will be considered gross mis-conduct and fraud, which will lead to not only ignoring of the offer but may also led to blacklisting / forfeiture of Earnest Money.
- j) Department reserves the right to accept or reject any items or all tender according to PPRA rules.
- k) If for any reason the office remains closed on the date of opening of the tenders, the tender will be opened on the next working day at the same time and place.
- l) The firms declared as blacklisted by any Government Agency are not eligible for participation in the Tender business through this Department
- m) Late tenders i.e. tenders received after opening of tender box will neither be received nor entertained nor accepted and will be returned by hand or by mail.
- n) Country of Origin must be mentioned for each item with brand name if any. Offer will be ignored / rejected if country of origin is not mentioned.
- o) **Penalty/ Liquidated damages:** For failure to comply with delivery schedule of contract for supply / purchase order, to be issued against this tender inquiry , penalty will be imposed on defaulting firm as under:
- i. 0.25% of the cost of entire purchase order or of such item as remains un-supplied /un-completed for every day exceeding the delivery period.
 - ii. If the item is not supplied even after payment of penalty for 10 consecutive days P.M.D reserves the right to cancel contract for supply / purchase order and to purchase required equipment from elsewhere at risk and cost of the defaulting
 - iii. The once successful bidders who are issued with the work order contract for supply / purchase order after offer and acceptance , intends to retract /retreat from the promise to supply their bid security would be forfeited and the firm would be blacklisted.

(SARFARAZ)
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for Director General
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